

DISCUSSION FOR SEPT 29 2014 MEETING

ORGANIZING KIT WORKING GROUP

21Sep14 – Joe

City	Hanover Germany	Cuba	Romania	Wales/UK Ireland	Mexico	Guatemala	LA	NY	Sydney
Time	3pm	9am	4pm	2pm	8am	7am	6am	9am	11pm

23Sep14 - Joe

I want to begin having the OMS Working Group begin culling through the handbooks, so we can put together an international one.

23Sep14 – Joe

I asked you to send Jane a brief description of your country's, or local AVP organization. After seeing the minutes and talking this over with Jane, I don't think that you need to give a summary. The description in the minutes will suffice. We have plenty to do, as it is. Please feel free to express any questions you may have about our mission as a working group. Â

There are five committees or working groups of the Organizational Affairs Committee, of which one is ours.Â

As you may remember, we have been asked to consider working in a specific area(s) of the Organizational Affairs Group. The specific areas are,

Policies and Procedures
Membership Agreement
International Organizing Kit
Legal Issues (particularly charity status)

Our task, as clarified to me by Bronwen is to develop the International Organizing Kit. After that work is done, members of the committee can decide how else we can be of help to local AVP groups/organizations around the world. Individual members of this working group can also decide if we want to help with the other committees. This is why Bronwen has been kind enough to give some details on these areas:

1.- International Organizing Kit (to "borrow" the name from the US, but any other appropriate name would be just fine).

Â Task: Gather and develop materials and resources that will help local and country AVP groups to organize themselves, including how to start workshops in different types of communities, brochures/pamphlets, etc. Â Â Â Basically a "How to get started" resource.Â

Â Intended audience: Trained AVP facilitators who want to start new AVP groups/organizations; existing AVP groups/organizations that may be encountering difficulties

2.- Policies & Procedures

Â Task: Develop the policies and procedures for the functioning of AVP International, with assistance/guidance from the AVPI President and the standing committees of AVP International.

Â Intended audience: AVP International, including the AVP International Coordinating Committee and standing committees.

3.- Legal Issues

Â Task: Maintain the legal status of AVP International in the US (country of incorporation); draft Memorandums of Understanding as such need arises regarding partnerships; identify conflicts of interest on request; serve as a resource for helping local AVP groups obtain legal statusÂ

Â Intended audience: AVP International, local/country AVP groups

4.- Membership

Â Task: Formalize and build membership within the AVP International community, based on the current Bylaws and proposed Membership Agreement.

Â Intended audience: local and country AVP groups

"Each of these groups (or subcommittees) would have a convener and would report to (and discuss with) the Organizational Affairs Committee. The Org. Affairs Committee itself really only needs to be the conveners of each group (or subcommittee) plus a clerk who would help keep the groups (or subcommittees) on track and would report to the Coordinating Committee. The work coming out of the groups (or subcommittees) would be approved by the Org. Affairs Committee then passed through the Coordinating Committee before being posted / becoming policy." Â

So, for now, we are to focus on the organizing kit, drawing upon the US document, theÂ British and Sydney Brochure.Â I urge you all to study any relevant documents on Google Docs/Google Drive. There is an AVP-I structure with organizational chart and committee descriptions on its website. Here is the link -

Â http://avpinternational.org/news/AVP_International-structure-2014.pdf.

Link to the AVP USA Organizing Kit Manual -

Â <http://www.avpusa.net/publications/OK/OrganizingKit-2010.pdf>

24Sep14 – Joe

Attached, you will find the UK Regional Handbook. This is for your review in preparation for our skype call on September 29 at 9 am New York time. You have a link to the AVP USA Organizing Kit in my prior email. Please look over these documents, especially, the table of contents. We want to identify which areas we want to include in the International Organizing Kit. I have asked for the Sydney document on their organization. Hopefully, that can be emailed to you for review.

Please remember that we are not wanting to reinvent the wheel with our task. Please email me if you can or cannot be in on the call. There may, very be, other agenda items. Thanks, for all you help.

27Sep14 - Joe

In preparation for the skype call on Monday, 29 September at 9am New York time, I ask all of you to review the AVP USA Organizing Kit manual and the UK Handbook. Consider which part(s) of the manuals you have an interest in so we can divide up the work for the next step in the development of the International Organizing Kit. This is our immediate goal. There may, very well, be sections that are transferable to the international programs. I see this as a way to pull the best parts of the existing manuals, but we all also want to identify unique needs for the international AVP community. I want to add a couple of items for the agenda that will inform our work.

Template creation with different headings based on the descriptions people gave of their organizational model (that could be one personâ€™s task to do that)

What questions arise when you read about the different models that would influence the organizing of an international organizing kit, which might be based on what type of model they have.

I have not heard from many members of the working group confirming their attendance at the call. Thus far we have

Bronwen
Mary
Saskia
Elke
Valentine
Baby

I may have missed some, but, if you have not confirmed your attendance, please let me know if you will or will not attend the call. Thanks.

27Sep14 - Joe

I want all of you to review the minutes closely and focus on the descriptions of each country's groups, organizational model, etc. I like the idea of establishing a template of what needs to be in an international organizing kit, for those groups which already have a model or those who do not yet have an adequate one. We can also draw from the US AVP Organization Kit and the UK Volunteer Handbook both of which are very comprehensive. We'll discuss this during our call on Monday at 9am New York time.